

Grand Staircase  
To/From Hotel Lobby



Check-in Counter  
(12:00 – 3:00pm)  
Key Pick up time  
(5:15 – 6:00pm)

Elevator

Grand Staircase Foyer

Sleeping Beauty Ballroom

Cinderella Ballroom

Luggage drop off

Ropes & Stanchions

Conference Center Entrance

**Individual Guests entering via Hotel Lobby**

1. Proceed down Grand Staircase,
2. Check in for Hotel room at Grand Staircase Foyer (\*Remarks – For those who are unable to get the early check-in, please return to the Check-in counter at 5:15 – 6:15pm for key pick up)
3. Deposit luggage at Drop off area
4. Register for Conference and pick up welcome gift in Sleeping Beauty

**Individual Guests or Group entering via Conference Center entrance**

1. Register for Conference and pick up welcome gift in Sleeping Beauty
2. Deposit luggage at Drop off area
3. Check in for Hotel room at Grand Staircase Foyer (\*Remarks – For those who are unable to get the early check-in, please return to the Check-in counter at 5:15 – 6:15pm for key pick up)

